

SUPREME COURT MIDDLE INCOME GROUP LEGAL AID SOCIETY
 108, LAWYERS CHAMBERS,
 SUPREME COURT COMPOUND,
 NEW DELHI -110001
 Phone : 011 -23388597

Dated : 28.03.2018

ADVERTISEMENT FOR CONSULTANT

Applications in the prescribed proforma (as per Annexure I to the advertisement) are invited from eligible candidates for filing up of post of Consultants in the Supreme Court Middle Income Group Legal Aid Society, as per details given below :

1.	Name of the Post	:	Consultant in the Supreme Court Middle Income Group Legal Aid Society, New Delhi.
2.	Number of consultant required	:	One
3.	Period of consultant	:	(I) Initially for one year from the date of engagement.
3.	Qualification	:	<p>Candidate must be a law graduate (as on the date of applying) having a Bachelor Degree in law (three years professional course), Five years (including Integrated Degree Course in Law) from any School/College/University/ Institution established by law in Indian and recognized by the Bar Council of India for enrolment as an Advocate.</p> <p>The candidate must have knowledge of computer including retrieval of desired information from various search engines/processes such as Manupatra, SCC Online, LexisNexis, Westlaw. Etc.</p>
4.	Experience	:	Three years, in the field of Law upto the date of issue of advertisement.
5.	Duties and responsibilities of the Consultants:	:	<p>The Consultant will share some burden of the staff of the MIG Society and also conduct independent research and prepare documentation. He/She will be expected to suggest remedial steps (if any) and identify positive actions taken (if any) so that a series of best practices are evolved over the years.</p> <p>The Consultant will be expected to discuss each case with the potential litigant and prepare a brief wherever</p>

		<p>necessary so that the panel lawyer can draft the SLP or petition as the case may be. In addition, the Consultant will be expected to follow up the cases with the panel lawyer.</p> <p>The Consultants will need to assist the senior counsel.</p> <p>There will be additional and miscellaneous administrative duties that the consultant will be required to perform, such as organizing seminars and group discussions with experts on the subject of legal aid.</p>
6.	Age Limit	: Candidate should not be above 27 years of age on the date of closing of the application.
7.	Remuneration	: Maximum amount of monthly consolidated fee payable to Consultant shall be Rs.40,000/- per month and deduction of applicable tax.
8.	Allowances	: Candidate shall not be entitled to any allowance such as Dearness allowance, Residential Telephone, Transport Facility, Residential Accommodation, Personal Staff, CGHS and Medical Reimbursement etc.
9.	Leave	: The Candidate shall be eligible for 8 days' leave in a calendar year on pro-rata basis. Therefore, a Consultant shall not draw any remuneration in case of his/her absence beyond 8 days in a Year (calculated on a pro-rata basis). Also un-availed leave in a calendar year cannot be carried forward to next calendar year. The MIG Society would be at liberty to terminate the services, in case of absence of a candidate, for more than 15 days, beyond the entitled leave in a calendar year.
10.	TA/DA	: No TA/DA shall be admissible for joining the assignment or on its completion. Candidates will not be allowed foreign travel at Government expenses. However, Consultants, shall be allowed TA/DA for their travel inside the country only in connection with the official work.
11.	Termination Notice	: The MIG Society can cancel the appointment at any time without providing any reason for and without

		any prior notice. The candidate can also seek termination of the contract, upon giving one month's notice to the MIG Society.
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Interested applicants may submit applications **indicating their interest in working for the Supreme Court Middle Income Group Legal Aid Society.**

The envelope containing the applicants' details as mentioned above should be clearly labelled "**Application for the post of Consultant in the office MIG Society**" and addressed to :

The Secretary,
Supreme Court Middle Income Group Legal Aid Society
108, Lawyers Chambers,
Supreme Court Compound,
New Delhi.

**The last date for submission of application is 28.05.2018
(incomplete application shall be straightway rejected)**

Copy of the "Procedure and guidelines for engagement of Consultant" is uploaded on the website of the MIG namely : www.supremecourtmiddleincomegrouplegalaid.society.nic.in (linked with the Supreme Court website)


(Hony. Secretary)

ANNEXURE -1

**APPLICATION FORMAT FOR APPOINTMENT AS CONSULTANT IN THE
OFFICE OF THE SUPREME COURT MIDDLE INCOME GROUP LEGAL
AID SOCIETY**

1. Name :
(in capital letters)
2. Father's/Mother's/ Husband name :
3. Date of birth :
4. Nationality :
5. Mailing address
(with Tel. /Mob. No. and
E-mail address)
6. Permanent address :
7. Educational Qualification :

S.No.	Course	Subject	University/Institute	Year of Passing	Division/Class

8. Work Experience, if any :

S.No.	Organization/Institute with full address	Period from	Period to	Nature of Work performed	Remarks

9. Reference :
(i)
- (ii)

(Please enclose self attested copies of date of birth certificate, Degree in Law, Bar enrolment number, copies of LL.B. Marksheet).

Date
Place

Name & Signature